



MINUTES
Executive Management Team Meeting
October 9th, 2019 11:00 a.m.

I. OPENING BUSINESS

A. CALL PUBLIC SESSION TO ORDER

The meeting was called to order at 11:13 a.m. by Kent Albertson, Vice President.

B. ROLL CALL:

Executive Management Team:

Darren Sylvia, Lacy Meneses, Kent Albertson, Eduardo Martinez, Janelle Bryson, Jack Kelegian, Charlotte Kelsey, and Anthony Hernandez.

Administration:

Alan Caeton, Larry Chow, Debbie Smith, Nick Kovacevich, Brett Caeton, and Lisa Perez

Other Members in Attendance: Tara Campanella, Ryan Kilby

Members Absent: Maggie Yamasaki, Lori Villanueva, and Linda Mayfield

- C.** Discussion and Approval of Agenda. The board moved to approve the agenda with Item IV-B to IE the Approval to nominate a new President.

Motion: Kent Albertson **Seconded:** Charlotte Kelsey

Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)

- D.** Discussion and Approval of Minutes of the May 21st, 2019 EMT Meeting. The board moved to approve the minutes of previous meeting.

Motion: Darren Sylvia **Seconded:** Jack Kelegian

Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)

II. COMMUNICATIONS FROM THE PUBLIC:

NONE

III. INFORMATION ONLY ITEMS:

- A.** Nick Kovacevich presented Claims Review/WC totals for the JPA 15% reduction of total claims for the 17/18-18/19.
- B.** Alan Caeton discussed the new website management updates.
- C.** Alan Caeton discussed the TeleMed Services for W/C.

IV. DISCUSSION AND ACTION ITEMS:

- A. Discussion and Approval of the Financial Report as of September 30th,2019.**
The board moved to approve the financial report as presented.
Motion: Kent Albertson **Seconded:** Jack Kelegian
Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)
- B. Discussion and Approval to nominate a new President.** The board moved to nominate Darren Sylvia as the new President for the 2019-2020 year.
Motion: Kent Albertson **Seconded:** Janelle Bryson
Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)
- C. Discussion and Approval of Actuarial Report ending June 30th,2019)** The board moved to approve the actuarial report as presented.
Motion: Charlotte Kelsey **Seconded:** Kent Albertson
Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)
- D. Discussion and Approval to add Pubic School Works Staff Training Modules.**
The board moved to approve to add Public Works Staff Training Modules.
Motion: Charlotte Kelsey **Seconded:** Kent Albertson
Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)
- E. Discussion and Approval to establish a CRMA Policy/Roundtable for Volunteers.** The board moved to recommend to leave WC in place for volunteers since the group has minimal claims for volunteers and each board to check board policy for volunteer coverage and Risk Managers to collect data.

V. PUBLIC COMMENT ON CLOSED SESSION ITEMS

- A. ACTION ITEM:**
None

**VI. CLOSED SESSION
THERE WERE NO ITEMS FOR CLOSED SESSION**

**VII. RECONVENE IN OPEN SESSION
NONE**

VIII. ADVANCED PLANNING

- A.** The next EMT Meeting is scheduled for:

Fort Washington C.C.

Location

January 29th,2020 at 11:00 a.m.

Date & Time

IX. ADJOURNMENT

The meeting was adjourned at 11:53 a.m. The board moved to adjourn the meeting.
Motion: Anthony Hernandez **Seconded:** Charlotte Kelsey
Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)