



MINUTES
EXECUTIVE MANAGEMENT
TEAM
January 27th, 2021- 9:00 A.M.

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I. OPENING BUSINESS

A. CALL PUBLIC SESSION TO ORDER

The meeting was called to order at 9:10 a.m. by Kent Albertson, Vice President.

B. ROLL CALL:

Executive Management Team: Ron Seals, Lacy Meneses, Kent Albertson, Eduardo Martinez, Janelle Bryson, Randall Seals, Steve McClain, Charlotte Kelsey, and Anthony Hernandez

Administration:

Alan Caeton, Larry Chow, Nick Kovacevich, Debbie Smith, Brett Caeton, and Lisa Perez

Others in Attendance: Maggie Yamasaki, and Ryan Kilby

C. Discussion and Approval of Agenda. The board moved to approve the agenda as presented.

Motion: Janelle Bryson **Seconded:** Charlotte Kelsey

Vote: (Ayes 9, Noes 0, Absent 2, Abstain 0)

D. Discussion and Approval of Minutes of the September 9th, 2020 EMT Meeting. The board moved to approve the minutes of previous meeting.

Motion: Charlotte Kelsey **Seconded:** Ron Seals

Vote: (Ayes 9, Noes 0, Absent 2, Abstain 0)

II. COMMUNICATIONS FROM THE PUBLIC:

NONE

III. INFORMATION ONLY ITEMS:

A. 10 Year Claims Review presented by Alan Caeton. JPA totals very good for year. Claim severity up.

B. Nick Kovacevich presented Claims Review/WC totals for the JPA. Entire group is trending in a good direction.

C. The Administrator discussed the potential new members Kings Canyon and Alview-Dairyland.

D. The Administrator discussed that Hudson Claims will be auditing Intercare in March of 2021.

- E. The Administrator discussed variable solutions for the deductible for CCSA. They EMT members recommended to stay \$250/\$500 and \$2,500.00, they further recommended that CTCS change deductible to mirror CRMA.

IV. DISCUSSION AND ACTION ITEMS:

- A. **Discussion and Approval of the Financial Report as of December 31st, 2020.**
The board moved to approve the financial report as presented.
Motion: Ron Seals **Seconded:** Janelle Bryson
Vote: (Ayes 9, Noes 0, Absent 2, Abstain 0)
- B. **Discussion and Approval to Property and Liability Independent Auditor's Report.** The board moved to approve to Property and Liability Independent Auditors Report as presented
Motion: Janelle Bryson **Seconded:** Charlotte Kelsey
Vote: (Ayes 9, Noes 0, Absent 2, Abstain 0)
- C. **Discussion and Approval to Workers Compensation Independent Auditor's Report.** The board moved to approve the Workers Compensation Independent Auditor Report as presented
Motion: Randall Seals **Seconded:** Charlotte Kelsey
Vote: (Ayes 9, Noes 0, Absent 2, Abstain 0)
- D. **Discussion and Approval to Property and Liability Actuarial Report.** The board moved to approve the Property and Liability Actuarial Report as presented
Motion: Charlotte Kelsey **Seconded:** Steve McClain
Vote: (Ayes 9, Noes 0, Absent 2, Abstain 0)
- E. **Discussion and Approval to Workers Compensation Actuarial Report.** The board moved to approve the Workers Compensation Actuarial Report as presented
Motion: Janelle Bryson **Seconded:** Charlotte Kelsey
Vote: (Ayes 9, Noes 0, Absent 2, Abstain 0)
- F. **Discussion and Approval of Replacement Cost vs ACV for Buses.** The board moved to approve effective July 1st, 2021 buses to ACV as presented.
Motion: Janelle Bryson **Seconded:** Charlotte Kelsey
Vote: (Ayes 9, Noes 0, Absent 2, Abstain 0)
- G. **Discussion and Approval of Administrators Contract to Caeton Enterprises, Inc.** The board moved to approve the contract as presented and for Steve McClain to review.
Motion: Randy Seals **Seconded:** Janelle Bryson
Vote: (Ayes 9, Noes 0, Absent 2, Abstain 0)
- H. **Discussion and Approval to Nominate a New President.** The board moved to approve Janelle Bryson as the new President and Steve McClain as the new Treasurer.
Motion: Charlotte Kelsey **Seconded:** Lacy Meneses
Vote: (Ayes 9, Noes 0, Absent 2, Abstain 0)

- I. **Discussion and Approval of Self Invoicing.** The board moved to table for the next Meeting on March 24th, 2021.

Motion: Steve McClain **Seconded:** Charlotte Kelsey

Vote: (Ayes 9, Noes 0, Absent 2, Abstain 0)

- J. **Discussion and Approval to add Drugtech Toxicology Services, LLC.** The board advised Lisa Perez to call each Transportation Director for feedback.

V. PUBLIC COMMENT ON CLOSED SESSION ITEMS

- A. **ACTION ITEM:**
None

VI. CLOSED SESSION

- A. **Open P & L Claims activity report**
- B. **RMA-001824**

VII. RECONVENE IN OPEN SESSION

- A. **DISCUSSION** Adjourn Closed Session and Reconvene Open Session - The Meeting was reconvened at 11:05 a.m.

- B. Report Action Taken in Closed Session

- i. **RMA-001824** The board moved to approve the settlement authority as presented.

Motion: Ron Seals **Seconded:** Janelle Bryson

Vote: (Ayes 9, Noes 0, Absent 2, Abstain 0)

VIII. ADVANCED PLANNING

- A. The next **EMT Meeting** is scheduled for:

Zoom Meeting -online

Location

March 24th, 2021 at 9:00 a.m.

Date & Time

- IX. ADJOURNMENT** - The meeting was adjourned at 11:21 a.m.

Motion Kent Albertson **Seconded:** Randy Seals

Vote: (Ayes 9, Noes 0, Absent 2, Abstain 0)