



MINUTES
EXECUTIVE MANAGEMENT TEAM
March 24th, 2021- 9:00 A.M.

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I. OPENING BUSINESS

A. CALL PUBLIC SESSION TO ORDER

The meeting was called to order at 9:06 a.m. by Janelle Bryson, President.

B. ROLL CALL:

Executive Management Team: Ron Seals, Joannie Lumbra, Ryan Kilby, Luci Rogers, Janelle Bryson, Steve McClain, Charlotte Kelsey, and Anthony Hernandez

Administration:

Alan Caeton, Larry Chow, Nick Kovacevich, Debbie Smith, Brett Caeton, and Lisa Perez

Others in Attendance: Glen Billington

Guest in Attendance: Elena Castillo, Business Manager, MUSD

Members Absent: Lacy Meneses, Randall Seals and Kent Albertson

C. Discussion and Approval of Agenda. The board moved to approve the agenda as presented.

Motion: Ron Seals **Seconded:** Luci Rogers

Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)

D. Discussion and Approval of Minutes of the January 27th, 2021 EMT Meeting. The board moved to approve the minutes of previous meeting.

Motion: Ron Seals **Seconded:** Glen Billington

Vote: (Ayes 7, Noes 0, Absent 3, Abstain 1)

II. COMMUNICATIONS FROM THE PUBLIC:

NONE

III. INFORMATION ONLY ITEMS:

A. 10 Year Claims Review presented by Alan Caeton. JPA totals very good for year. Claim severity up.

B. Larry Chow presented Claims Review/WC totals for the JPA. Entire group is trending in a good direction.

C. The Administrator discussed P & L 2021-2022 Proposed Budgets & Contributions waiting on renewal from various carriers.

D. The Administrator discussed the WC 2021-2022 Proposed Budgets & Contributions.

- E. The Administrator discussed the update of SELF Invoicing recommended members pay first to avoid penalty and the Defense Counsel will work on the amount owed.

IV. DISCUSSION AND ACTION ITEMS:

- A. **Discussion and Approval of the Financial Report as of February 28th,2021.**
The board moved to approve the financial report as presented.
Motion: Charlotte Kelsey **Seconded:** Ron Seals
Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)
- B. **Discussion and Approval to receive P & L Quote w/o Independent Charters.** The board moved to approve obtaining quotes to include the charter schools.
Motion: Ron Seals **Seconded:** Charlotte Kelsey
Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)

V. PUBLIC COMMENT ON CLOSED SESSION ITEMS

- A. **ACTION ITEM:**
None

VI. CLOSED SESSION

- A. **Open P & L Claims activity report**
- B. **RMA-001679**

VII. RECONVENE IN OPEN SESSION

- A. **DISCUSSION Adjourn Closed Session and Reconvene Open Session - The Meeting was reconvened at 9:58 a.m.**
- B. **Report Action Taken in Closed Session**
 - i. **RMA-001679** The board moved to approve the settlement authority as presented.
Motion: Ron Seals **Seconded:** Charlotte Kelsey
Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)

VIII. ADVANCED PLANNING

- A. The next **EMT Meeting** is scheduled for:

Fort Washington County Club

Location

May 19th,2021 at 10:00 a.m.

Date & Time

- IX. ADJOURNMENT - The meeting was adjourned at 9:59 a.m.**

Motion Charlotte Kelsey Seconded: Luci Rogers
Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)