



MINUTES
EXECUTIVE MANAGEMENT TEAM
March 22nd, 2017 11:00 A.M.

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I. OPENING BUSINESS

A. CALL PUBLIC SESSION TO ORDER

The meeting was called to order at 10:54 am by Mr. Kelly Porterfield, President.

B. ROLL CALL:

Executive Management Team:

Kelly Porterfield, Jim Allen, Darren Sylvia, Kate Knutson, Kent Albertson, Kevin Edwards, Andy Alvarado, Janelle Mehling, Leonard Kahn, and LeAnn Nowlin

Administration:

Alan Caeton, Brett Caeton, Larry Chow, Nick Kovacevich, Debbie Smith, Lisa Perez and Carmen Urena

Other Members in Attendance:

Roger Leach, Loren York

Members Absent:

James Bushman

- C. Discussion and Approval of Agenda. The board moved to approve the agenda as presented.

Motion: Andy Alvarado **Seconded:** Kent Albertson

Vote: (Ayes 10, Noes 0, Absent 1, Abstain 0)

- D. Discussion and Approval of Minutes of the January 18th, 2017 EMT Meeting. The board moved to approve the minutes of previous meeting.

Motion: Andy Alvarado **Seconded:** Jim Allen

Vote: (Ayes 10, Noes 0, Absent 1, Abstain 0)

II. COMMUNICATIONS FROM THE PUBLIC:

NONE

III. DISCUSSION AND ACTION ITEMS:

- A. **Discussion and Approval of Financial Report as of February 28th, 2017)** The board moved to approve the financial report as presented.

Motion: Andy Alvarado **Seconded:** Kent Albertson

Vote: (Ayes 10, Noes 0, Absent 1, Abstain 0)

- B. **Discussion and Approval of Renewal of Administrative Services Contract.** The board moved to table for the next EMT Meeting on May 11th, 2017.

- C. **Discussion and Approval of Adopting the MOC Liability Coverages.** The board moved to approve the MOC Liability Coverages as presented.
Motion: Kent Albertson **Seconded:** LeAnn Nowlin
Vote: (Ayes 10, Noes 0, Absent 1, Abstain 0)

IV. INFORMATION ONLY ITEMS

- A. Alan Caeton the administrator, presented the update on Coverage of Liability negotiating \$375,000 SIR vs. \$500,000 SIR with MOC in place puts us in a better market position. Chartis has excluded Cumulative Concussion Trauma. The Administrator will search the market to replace coverage for the excluded benefits.
- B. The Administrator discussed the loss data exposure information which was calculated with the figures the EMT provided, and there will be an increase of rates for the 2017-2018 policy year.
- C. Alan Caeton, presented the ten-year P & L Claims Activity Report. Overall the claim count and severity are trending upward.

V. PUBLIC COMMENT ON CLOSED SESSION ITEMS

- A. **ACTION ITEM:**

VI. CLOSED SESSION

- A. **LIABILITY CLAIMS:**
 - i. RMA-001445
 - ii. RMA-001235

VII. RECONVENE IN OPEN SESSION

- A. **DISCUSSION** Adjourn Closed Session and Reconvene Open Session - The Meeting was reconvened at 11:40 a.m.
- B. Report Action Taken in Closed Session
 - i. **RMA-001445-** Discussed final property damages authority approved. The board moved to approve the settlement authority as presented
Motion: Darren Sylvia **Seconded:** LeAnn Nowlin
Vote: (Ayes 10, Noes 0, Absent 1, Abstain 0)
 - ii. **RMA-001235 –** Discussed the plaintiff's final settlement demand in excess of the SIR. The board moved to approve the settlement authority as presented
Motion: Kent Albertson **Seconded:** LeAnn Nowlin
Vote: (Ayes 10, Noes 0, Absent 1, Abstain 0)

VIII. ADVANCED PLANNING

- A. Next Regular meeting date: May 11th,2017 @11:00 A.M.

IX. ADJOURNMENT - The meeting was adjourned at 11:41 p.m. The board moved to adjourn the meeting.

Motion: Janelle Mehling **Seconded:** Andy Alvarado

Vote: (Ayes 10, Noes 0, Absent 1, Abstain 0)