



MINUTES
Executive Management Team Meeting
January 18th, 2017 10:00 a.m.

I. OPENING BUSINESS

A. CALL PUBLIC SESSION TO ORDER

The meeting was called to order at 10:02 am by Mr. Kelly Porterfield, President.

B. ROLL CALL:

Executive Management Team:

Kelly Porterfield, Jim Allen, Darren Sylvia, Kent Albertson, Andy Alvarado, Eduardo Martinez, Janelle Mehling, and LeAnn Nowlin

Administration:

Alan Caeton, Brett Caeton, Larry Chow, Nick Kovacevich, Debbie Smith, Lisa Perez and Carmen Urena

Other Members in Attendance:

Kevin Edwards, and James Bushman

Members Absent: Kate Knutson, Leonard Kahn, Nathan Rose

Guest:

Arelis Garcia, Madera Unified School District, Business Manager

C. Discussion and Approval of Agenda. The board moved to approve the agenda as presented.

Motion: Darren Sylvia **Seconded:** Kent Albertson

Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)

D. Discussion and Approval of Minutes of the September 27th, 2016 EMT Meeting. The board moved to approve the minutes of previous meeting.

Motion: Jim Allen **Seconded:** Kent Albertson

Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)

II. COMMUNICATIONS FROM THE PUBLIC:

NONE

III. DISCUSSION AND ACTION ITEMS:

A. Discussion and Approval of Financial Report as of December 31st, 2016) The board moved to approve the financial report as presented.

Motion: Andy Alvarado **Seconded:** Janelle Mehling

Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)

B. Discussion and Approval of the Final Actuarial Report ending June 30th, 2016)

The board moved to approve the final actuarial report as presented.

Motion: Jim Allen **Seconded:** Andy Alvarado

Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)

- C. Discussion and Approval of 2015-2016 Financial Statements and Independent Auditor's Report)** The board moved to approve the financial statements and independent auditors report as presented.

Motion: Janelle Mehling **Seconded:** Jim Allen

Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)

- D. Discussion and Review of 2015-2016 JPA Annual Report**

The Administrator Alan Caeton discussed the Annual Report.

IV. INFORMATION ONLY ITEMS

- A.** Nick Kovacevich discussed the current status on worker's compensation claims and the 10-year history Indemnity and Litigated worker's compensation claims.
- B.** Larry Chow discussed the standardization of threat assessment, discussed the development of a safety orientation check list for job categories, discussed the benefits of having a safety committees for each district

V. PUBLIC COMMENT ON CLOSED SESSION ITEMS

- A. ACTION ITEM:**
None

VI. CLOSED SESSION

THERE WERE NO ITEMS FOR CLOSED SESSION

VII. RECONVENE IN OPEN SESSION

NONE

VIII. ADVANCED PLANNING

- A.** Next Regular meeting date: March 22nd,2017 @10:00 A.M.

IX. ADJOURNMENT - The meeting was adjourned at 11:15 a.m.