



MINUTES  
EXECUTIVE MANAGEMENT TEAM  
May 30th, 2018- 11:00 A.M.

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I. OPENING BUSINESS

II.

A. CALL PUBLIC SESSION TO ORDER

The meeting was called to order at 11:28 p.m. by Mr. Kelly Porterfield, President.

B. ROLL CALL:

**Executive Management Team:** Darren Sylvia, Kent Albertson, Eduardo Martinez, Janelle Mehling, James Bushman, Kelly Porterfield, Mike Berg, and Martin Macias

**Administration:**

Alan Caeton, Brett Caeton, Larry Chow, Nick Kovacevich, Debbie Smith, Chris Dockendorf and Lisa Perez

**Other Members in Attendance:**

Charlotte Kelsey, Loren York, Ryan Kilby, Brad Pawlowski, and Charlotte Kelsey

**Members Absent:** Kate Knutson, Andy Alvarado, and Lori Villanueva

C. Discussion and Approval of Agenda. The board moved to approve the agenda as presented.

**Motion:** Mike Berg      **Seconded:** Janelle Mehling

**Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)**

D. Discussion and Approval of Minutes of the March 14<sup>th</sup>, 2018 EMT Meeting. The board moved to approve the minutes of previous meeting.

**Motion:** Kent Albertson      **Seconded:** Darren Sylvia

**Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)**

III. COMMUNICATIONS FROM THE PUBLIC:

NONE

IV. INFORMATION ONLY ITEMS:

- A. 10 Year Claims Review presented by Debbie Smith as of 05-30-17. JPA totals very good for year. Claim severity up and Loss rate up.
- B. The Administrator, Alan Caeton discussed the pricing for 2018-2019.
- C. The Administrator discussed updates for the 2018-2019 Liability Program Insurance.
- D. The Administrator discussed the insights of the market for property and casualty.
- E. The Administrator gave members information regarding the CTE Coverage. (concussion)

**V. DISCUSSION AND ACTION ITEMS:**

- A. **Discussion and Approval of the Financial Report as of April 30<sup>th</sup>, 2018**  
The board moved to approve the financial report as presented.  
**Motion:** James Bushman **Seconded:** Janelle Mehling  
**Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)**
  
- B. **Discussion and Approval of 2018-2019 Proposed Budget & Contributions.** The board moved to approve the Proposed Budget and Rates; Contributions with CCSA \$250,000 to \$500,000 SIR with total liability option increasing from \$25,000,000 per occurrence to \$50,000,000  
**Motion:** Darren Sylvia **Seconded:** Mike Berg  
**Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)**
  
- C. **Discussion and Approval of Investment Plan for 18-19.** The board moved to table for the next Board of Director's Meeting on June 13<sup>th</sup>, 2018 with investment strategy.  
**Motion:** Kent Albertson **Seconded:** Mike Berg  
**Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)**
  
- D. **Discussion and Proposal to unite CRMA I & II.** The board moved to table for the Board of Director's Meeting on June 13<sup>th</sup>, 2018 with pending a legal opinion.  
**Motion:** Kent Albertson **Seconded:** Mike Berg  
**Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)**

**VI. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

- A. **ACTION ITEM:**  
None

**VII. CLOSED SESSION**

- A. **Open P & L Claims activity report:**
- B. **Liability Claims**
  - i. RMA-001578

**VIII. RECONVENE IN OPEN SESSION**

- A. **DISCUSSION Adjourn Closed Session and Reconvene Open Session -** The Meeting was reconvened at 12:20 p.m.
  
- B. **Report Action Taken in Closed Session**
  - i. **RMA-001578-** The board moved to approve the settlement authority as as presented with provision relinquishing the plaintiff's ability for rehire:  
**Motion:** Mike Berg **Seconded:** Darren Sylvia  
**Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)**

**IX. ADVANCED PLANNING**

**A. Scheduled dates for the next 2018-2019 EMT Meetings:**

- 1<sup>st</sup> Quarter – September 19<sup>th</sup>, 2018**
- 2<sup>nd</sup> Quarter- January 23<sup>rd</sup>, 2019**
- 3<sup>rd</sup> Quarter- March 20<sup>th</sup>, 2019**
- 4<sup>th</sup> Quarter- May 22<sup>nd</sup>, 2019**
- Board of Directors Meeting – June 12<sup>th</sup>, 2019**

**B. Reminder that the next Board of Director's Meeting is scheduled for:**

<u>Fort Washington C.C.</u>	<u>June 13<sup>th</sup>, 2018 at 10:30 a.m.</u>
Location	Date & Time

**C. The next EMT Meeting is scheduled for:**

<u>Fort Washington C.C.</u>	<u>September 19<sup>th</sup>, 2018 at 10:00 a.m.</u>
Location	Date & Time

**X. ADJOURNMENT**

The meeting was adjourned at 12:24 p.m. The board moved to adjourn the meeting.

**Motion:** Darren Sylvia **Seconded:** Kent Albertson

**Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)**