



MINUTES
Executive Management Team Meeting
May 11th, 10:00 a.m.

I. OPENING BUSINESS

II.

A. CALL PUBLIC SESSION TO ORDER

The meeting was called to order at 10:07 am by Mr. Kelly Porterfield, President.

B. ROLL CALL:

Executive Management Team:

Darren Sylvia, Kate Knutson, Andy Alvarado, Kent Albertson, Eduardo Martinez, Kelly Porterfield, Dena Boortz, and LeAnn Nowlin.

Administration:

Alan Caeton, Brett Caeton, Larry Chow, Debbie Smith, Nick Kovacevich, and Carmen Urena

Other Members in Attendance:

Charlette Kelsey, Roger Lynch, Kevin Edwards and James Bushman

Members Absent:

Jim Allen, Janelle Mehling, and Gail Hart

C. Discussion and Approval of Agenda. The board moved to approve the agenda as presented.

Motion: Andy Alvarado **Seconded:** Kent Albertson

Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)

D. Discussion and Approval of Minutes of the March 22nd, 2017 EMT Meeting. The board moved to approve the minutes of previous meeting.

Motion: Andy Alvarado **Seconded:** Darren Sylvia

Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)

III. COMMUNICATIONS FROM THE PUBLIC:

NONE

IV. DISCUSSION AND ACTION ITEMS:

A. Discussion and Approval of Financial Report as of April 30th, 2017) The board moved to approve the financial report as presented.

Motion: Darren Sylvia **Seconded:** Andy Alvarado

Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)

B. Discussion and Approval of Renewal of Administrative Services Contract.

The board moved to approve the Administrative Services Contract.

Motion: Andy Alvarado **Seconded:** Kent Albertson

Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)

- C. Discussion and Approval of 2017-2018 Proposed Budget & Contributions. The board moved to approve the Proposed Budget & Contributions.
Motion: Kent Albertson **Seconded:** Darren Sylvia
Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)
- D. Discussion and Approval of Roundtable Presentations for 2017-2018. The board moved to table for the next EMT Meeting on September 13th, 2017.
- E. Discussion and Approval on Post Offer Cumulative Trauma Testing by Job Descriptions. The board moved to table for the next EMT Meeting on September 13th, 2017.

V. INFORMATION ONLY ITEMS

- A. Nick Kovacevich presented Claims Review/WC totals for the JPA.
- B. Alan Caeton discussed the update on Health Care JPA. Results of survey indicate the group is interested.

VI. PUBLIC COMMENT ON CLOSED SESSION ITEMS

- A. **ACTION ITEM:**
None

VII. CLOSED SESSION
THERE WERE NO ITEMS FOR CLOSED SESSION

VIII. RECONVENE IN OPEN SESSION
NONE

IX. ADVANCED PLANNING

- A. **Schedule dates for next 2017-2018 EMT Meetings:**

1st Quarter- September 13th, 2017

2nd Quarter- January 17, 2017

3rd Quarter- March 14th, 2018

4th Quarter- May 9th, 2018

Board of Director's Meeting -June 13th,2018

- B. Reminder that the **Board of Director's Meeting** is scheduled -June 13th,2017
- C. The Next EMT Meeting is scheduled for September 13th,2017 @ Fort Washington C.C.

X. ADJOURNMENT

The meeting was adjourned at 11:26 a.m. The board moved to adjourn the meeting.

Motion: Darren Sylvia **Seconded:** Kent Albertson

Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)