



**MINUTES**  
**Executive Management Team Meeting**  
**May 30<sup>th</sup>, 2018 10:00 a.m.**

**I. OPENING BUSINESS**

**II.**

**A. CALL PUBLIC SESSION TO ORDER**

The meeting was called to order at 10:03 am by Mr. Kelly Porterfield, President.

**B. ROLL CALL:**

**Executive Management Team:**

Darren Sylvia, Kate Knutson, Kent Albertson, Eduardo Martinez, Janelle Mehling, James Bushman, Kelly Porterfield, Mike Berg and Martin Macias.

**Administration:**

Alan Caeton, Brett Caeton, Larry Chow, Debbie Smith, Nick Kovacevich, Chris Dockendorf and Lisa Perez

**Other Members in Attendance:**

Ryan Kilby, Brad Pawlowski, and Charlotte Kelsey

**Members Absent:** Andy Alvarado and Lori Villanueva

**Guest:** Rod Webster, Jeff Fluharty, Beau Sweeney, Wells Fargo Trust

**C. Discussion and Approval of Agenda. The board moved to approve the agenda as presented.**

**Motion:** James Bushman      **Seconded:** Kent Albertson

**Vote: (Ayes 9, Noes 0, Absent 2, Abstain 0)**

**D. Discussion and Approval of Minutes of the March 14<sup>th</sup>, 2018 EMT Meeting. The board moved to approve the minutes of previous meeting.**

**Motion:** James Bushman      **Seconded:** Janelle Mehling

**Vote: (Ayes 9, Noes 0, Absent 2, Abstain 0)**

**III. COMMUNICATIONS FROM THE PUBLIC:**

**NONE**

**IV. INFORMATION ONLY ITEMS:**

**A.** Brett Caeton presented Claims Review/WC totals for the JPA.

**B.** The Administrator discussed alternative Captive Insurance if members interested they will contact us for further discussion.

**C.** The Administrator discussed the closing of Urgency Med.

**V. DISCUSSION AND ACTION ITEMS:**

- A. Discussion and Approval of the Financial Report as of April 30<sup>th</sup>,2018**  
The board moved to approve the financial report as presented.  
**Motion:** Mike Berg **Seconded:** Janelle Mehling  
**Vote: (Ayes 9, Noes 0, Absent 2, Abstain 0)**
- B. Discussion and Approval of 2017-2018 Proposed Budget & Contributions with adding Bass Lake Joint UESD.** The board moved to approve the Proposed Budget & Contributions and adding Bass Lake Joint UESD.  
**Motion:** James Bushman **Seconded:** Mike Berg  
**Vote: (Ayes 9, Noes 0, Absent 2, Abstain 0)**
- C. Discussion and Approval of Investment Plan for 18-19.** The board moved to table for the next Board of Director's Meeting on June 13<sup>th</sup>,2018 with investment strategy to shop for another single investment team to be able to compare against Wells Fargo.  
**Motion:** Mike Berg **Seconded:** Kent Albertson  
**Vote: (Ayes 9, Noes 0, Absent 2, Abstain 0)**
- D. Discussion and Proposal to unite CRMA I & II.** The board moved to table for the Board of Director's Meeting on June 12<sup>th</sup>,2018 with pending a legal opinion.  
**Motion:** James Bushman **Seconded:** Kent Albertson  
**Vote: (Ayes 9, Noes 0, Absent 2, Abstain 0)**

**VI. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

- A. ACTION ITEM:**  
None

**VII. CLOSED SESSION  
THERE WERE NO ITEMS FOR CLOSED SESSION**

**VIII. RECONVENE IN OPEN SESSION  
NONE**

**IX. ADVANCED PLANNING**

- A. Scheduled dates for the next 2018-2019 EMT Meetings:**

**1<sup>st</sup> Quarter – September 19<sup>th</sup>,2018**  
**2<sup>nd</sup> Quarter- January 23<sup>rd</sup>,2019**  
**3<sup>rd</sup> Quarter-March 20<sup>th</sup> ,2019**  
**4<sup>th</sup> Quarter- May 22<sup>nd</sup>, 2019**  
**Board of Directors Meeting –June 12<sup>th</sup>, 2019**

**B.** Reminder that the next **Board of Director's Meeting** is scheduled for:

**Fort Washington C.C.**

Location

**June 13<sup>th</sup>, 2018 at 10:30 a.m.**

Date & Time

**C.** The next **EMT Meeting** is scheduled for:

**Fort Washington C.C.**

Location

**September 19<sup>th</sup>, 2018 at 10:00 a.m.**

Date & Time

**X. ADJOURNMENT**

The meeting was adjourned at 11:14 p.m. The board moved to adjourn the meeting.

**Motion:** Janelle Mehling **Seconded:** Kent Albertson

**Vote: (Ayes 9, Noes 0, Absent 2, Abstain 0)**