



MINUTES
Executive Management Team Meeting
March 27th, 2019 11:00 a.m.

I. OPENING BUSINESS

II.

A. CALL PUBLIC SESSION TO ORDER

The meeting was called to order at 12:00 p.m. by Mr. Kelly Porterfield, President.

B. ROLL CALL:

Executive Management Team:

Darren Sylvia, Kate Knutson, Lacy Meneses, Kent Albertson, Ryan Kilby, Linda Mayfield, Kelly Porterfield, Charlotte Kelsey, Anthony Hernandez, and Lucy Roger by telephone.

Administration:

Alan Caeton, Larry Chow, Debbie Smith, Nick Kovacevich, Brett Caeton, and Lisa Perez

Other Members in Attendance:

Jack Kelejian, Roger Leach, and Tara Campanella

Members Absent: Janelle LaBerge

C. Discussion and Approval of Agenda. The board moved to approve the agenda as presented.

Motion: Kent Albertson **Seconded:** Darren Sylvia

Vote: (Ayes 10, Noes 0, Absent 1, Abstain 0)

D. Discussion and Approval of Minutes of the January 30th, 2019 EMT Meeting. The board moved to approve the minutes of previous meeting.

Motion: Charlotte Kelsey **Seconded:** Kent Albertson

Vote: (Ayes 10, Noes 0, Absent 1, Abstain 0)

III. COMMUNICATIONS FROM THE PUBLIC:

NONE

IV. INFORMATION ONLY ITEMS:

A. Larry Chow presented Claims Review/WC totals for the JPA.

B. Alan Caeton discussed the purpose of Safety Credit Program for 2018-2019 school year, CRMA has dedicated Workers Compensation reserve funds toward a Safety Credit Program. This program is designed to address workers compensation exposures, hazards, etc. with the overall goal of reducing employee injuries. Madera Unified reimbursement was discussed, and it was decided that their expenditures met the overall purpose of the Safety Credit Program so CRMA will reimburse Madera Unified for their expenses.

V. DISCUSSION AND ACTION ITEMS:

- A. Discussion and Approval of the Financial Report as of February 28th,2019.**
The board moved to approve the financial report as presented.
Motion: Charlotte Kelsey **Seconded:** Kent Albertson
Vote: (Ayes 10, Noes 0, Absent 1, Abstain 0)
- B. Discussion and Approval of 2019-2020 Proposed Budget & Contributions** The board moved to approve the 2019-2020 Proposed Budget & Contributions as presented.
Motion: Charlotte Kelsey **Seconded:** Kent Albertson
Vote: (Ayes 10, Noes 0, Absent 1, Abstain 0)
- C. Discussion and Approval of Catapult.** The board moved to approve Catapult for the 2019-2020 policy period with the agreeing that each member contributes \$1500.00
Motion: Darren Silvia **Seconded:** Kate Knutson
Vote: (Ayes 9, Noes 0, Absent 1, Abstain 1)

VI. PUBLIC COMMENT ON CLOSED SESSION ITEMS

- A. ACTION ITEM:**
None

**VII. CLOSED SESSION
THERE WERE NO ITEMS FOR CLOSED SESSION**

**VIII. RECONVENE IN OPEN SESSION
NONE**

IX. ADVANCED PLANNING

- A.** The next EMT Meeting is scheduled for:

Fort Washington C.C.

Location

May 21st,2019 at 11:00 a.m.

Date & Time

X. ADJOURNMENT

- The meeting was adjourned at 12:53 pm. The board moved to adjourn the meeting.
Motion: Anthony Hernandez **Seconded:** Charlotte Kelsey
Vote: (Ayes 10, Noes 0, Absent 1, Abstain 0)